

**Govt. Of West Bengal  
Sarva Siksha Mission, West Bengal  
Bikash Bhawan, 2nd Floor, Salt Lake  
Kolkata – 700091**

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**Notice Inviting Expression of Interest  
Ref. No. 004/MIS/PBSM/2009**

State Project Director, PBSSM invites 'Expression of Interest' for supply and installation of Oracle 10G or Higher Edition in State Project Office (SPO) in accordance with the Terms & Conditions and Tentative Technical Specifications detailed in **Annexure-I & II respectively.**

Sealed 'Expression of Interest' (EOI) is therefore invited from reputed and bonafied agencies who have a record of supplying similar items of at least Rs. **40 lakh** in a single order within last 5 years to the Government, Semi-Government or Public Sector Undertaking Offices and have registration with regard to Sales Tax, Professional Tax, Trade License and VAT etc., as applicable.

All the preliminary proposals received from the interested agencies will first be scrutinized with regard to the capability of the agencies in terms of financial resources, working experience, credentials, technical support mechanism etc. and the agencies satisfying the eligibility conditions will be short listed accordingly. **Earnest Money @ 2% of the estimated cost in the form of a Demand Draft / Banker's Cheque / Bank Gurantee from any Nationlised or schedule bank**, it should be valid up to at least 45 days beyond the validity period of the tender. The earnest money of unsuccessful bidders shall be refunded soon after the final acceptance of the tender.

Interested parties may offer their expression of interest on their own Letter Head with their seal & signature addressed to the **"State Project Director, PBSSM"** enclosing an EMD in the form of a Demand Draft / Banker's Cheque / Bank Gurantee in favour of **"PBSSM"** and the information/ documents/ credentials indicated in **Annexure-III** and Case Specific authorization from Manufacturer, in a sealed envelope. The words "Expression of Interest for procurement of "Oracle 10 G or Higher Edition" should be superscribed on the sealed envelope. This sealed EOI must be dropped in the Tender Box to be kept for this purpose in the Office of the **State Project Director, PBSSM** at or before 5 PM on **24/12/2009**.

The undersigned reserves the right to accept or reject any or all the EOIs without assigning any reason thereof.

Sd/-  
**Addl. State Project Director, SSM,  
West Bengal**

**Expression Of Interest**  
**Annexure-I**  
**Ref. Notice inviting EOI No.: .....**

**TERMS & CONDITIONS**

**[Note: Bidders should read these conditions carefully and comply strictly while sending their EOIs.]**

1. State Project Director, PBSSM invited sealed `Expression of Interest` for supply and installation of Oracle 10G or Higher Edition for this office.
2. The Authority in respect of the `Expressions of Interest (EOI)` is the State Project Director, PBSSM.
3. Any Authorized Dealer may submit their bid against this Notice inviting EOIs only if they have a record of supplying the similar type of items of **Rs. 40 (Forty) lakh** or more in a single order in last 5 years to the Government, Semi-Government or Public Sector Undertaking and have registration with regard to Sales Tax, Professional Tax, Trade License & VAT etc. as applicable.
4. **Earnest Money Deposit (EMD):** The earnest money of @ 2% of the estimated cost should be enclosed with the Technical Bids in the form of a Demand Draft / Banker's Cheque / Bank Gurantee from any Nationlised or schedule bank, in favour of **"PBSSM"**.

**Refund of earnest money:** The earnest money of unsuccessful bidders shall be refunded soon after the final acceptance of the tender. No interest will be paid by the State Project Director, SSM, West Bengal on the Earnest Money.

**Forfeiture of earnest money:** The earnest money will be forfeited in the following cases:

- a) When the Agency withdraws or modifies the offer after opening of financial bid but before acceptance of the same within the validity period which is 45 days of the bid.
- b) When Agency does not execute the prescribed agreement, if any, within the specified time.
- c) When the Agency fails to commence the supply of the items as per supply order within the time prescribed.

6. **Validity:** The financial bids to be submitted by the vendors should be valid for a minimum of **45 (Forty five) days** from the date of opening of the financial bids.

7. **Submission of EOIs:** The sealed Expression of Interest must be dropped in the Tender Box to be kept for this purpose in the Office of State Project Director, PBSSM **at or before 5 PM on 24/12/2009**. No EOI will be accepted after the said date & time. The EOIs submitted by post/ courier shall also be considered. No further correspondence will be entertained in this matter. The EOIs dropped in any box other than the one specified will not be entertained. State Project Director, PBSSM will not be responsible for any delay in submission of the EOI.

8. **Opening:** The preliminary Expression of Interest of the Agencies will be opened on 24/12/2009 after 5 PM. One authorized representative of each vendor may participate at that time in their own interest.

9. **Technical Evaluation:** Technical evaluation of the bids shall be done on the following parameters:-

- a) Technical specifications, the leaflets / supporting document enclosed to confirm them.
- b) A tender specific authorization from manufacturer is required.
- c) Company's turnover in last three years.
- d) Company's supply record in West Bengal and Government Departments. The vendors must enclose the list of voluminous supplies executed by them, complete details of supplies, value of supplies and name of the institutions to which supplies have been made.
- e) ISO Certificated.
- f) Sales Tax/VAT Registration and Latest Sales Tax & P. Tax Clearance Certificate.
- g) Copy of the registration certificate for firms registered or Trade License.
- h) Balance sheet copies for the last 3 years duly certified by Chartered Accountant to reflect the annual turnover.
- i) Details of work done/order executed during the past 5 years in same name and style.

Weightage will be given to the bidders on the basis of the above.

10. Financial Bid must be submitted in original Bid Form attached herewith.

11. **Delivery & Installation:**

- (a) All ordered items would have to be supplied by the Agency at the office of State Project Director, SSM, West Bengal within 8 weeks from the date of issuance of the work-order, for failure of which, the Earnest Money deposited by the Agency will be forfeited and any other Agency may be asked to supply the items without any further intimation to the defaulting Agency.
- (b) The Agency would be responsible for delivery and installation of all items at the office of the State Project Director, SSM, West Bengal
- (c) If any loss or damage occurs in transit, it will be the responsibility of the supplier to make good the loss, within the time stipulated in the supply order.

12. **Specifications:** All articles supplied shall strictly conform to the specifications, trademark/ brand laid down in the tender / quotation / order and wherever articles have been required according to ISI/ ISO etc. Certifications, those articles should conform strictly to those specifications/ certifications.

13. **Payment:**

Sl.No.	% of Payment	Condition / Event
1.	100%	On successful delivery of the product license to SPO, PBSSM except ATS portion.
2.	95%	Of the ATS amount after successful installation in Districts.
3.	100%	Installation for Server and Client machine on Windows / Linux Platform up to District Level(20 Educational Districts)
4.	5%	After completion of ATS period.

14. **Security Deposit:** To ensure timely and satisfactory supply of the above items, **5% (five percent)** of total estimated cost of Annual Technical Support(ATS) will have to be deposited by the Supplier as Security Deposit (SD) before payment in the form of Demand Draft / Banker's Cheque / Bank Guarantee from any Nationalised or schedule bank in favor of **"PBSSM"**, failing which payment of matching amount (5% of bill value) shall be withheld. The Bank Guarantee must be of a Nationalized Bank and valid upto the end of warranty period from the date of installation. The said BG will be released by **State Project Director, PBSSM** at the end of ATS period after satisfactory completion of comprehensive maintenance of software. No interest will be paid by the State Project Director, SSM, West Bengal on the security money.

The Security Deposit shall be refunded within 15 days of the completion of ATS.

15. **Forfeiture of Security Deposit:** State Project Director, PBSSM reserves the right to forfeit the security deposit or a part of it in the following cases:-

- a) When the terms and conditions of contract is breached.
- b) When the tender fails to make complete supply satisfactorily.
- c) For unsatisfactory service during the warranty period.

Notice of reasonable time will be given in case of forfeiture of security deposit. The decision of the Authority, State Project Director, SSM, West Bengal in this regard shall be final.

16. The Vendors must sign & seal each page of EOI(s). Incomplete EOIs are liable to be rejected.

17. (a) **The Authority of State Project Director, SSM, West Bengal reserves the right to accept or reject any or all the bids without assigning any reason thereof.**

- (b) E.O.I. not conforming to any or all the above terms & conditions are liable to be rejected.
- (c) Any attempt by any vendor to bring pressure of any kind, will disqualify the Vendor.
- (d) If a Vendor imposes conditions, which are in addition to or in conflict with the conditions mentioned herein, their EOI is liable to summary rejection.

## Annexure-II

### Specification of the items:

SI No.	Items	Required Qty as per server configuration
1.	Oracle 10G or higher Standard Edition per CPU license	02
2.	Oracle 10G or higher Standard Edition media kit	01
<b>Annual Technical support</b>		
3.	Software Update	02
4.	Product support	02

SI No.	Items	Qty.
1.	Oracle Data Base 10G or higher Standard Edition (User based) License	100 user
<b>Annual Technical support</b>		
2.	Oracle Data Base 10G or higher software update (user based)	100 user
3.	Oracle Data Base 10G or higher Product Support (User based)	100 user

SI No.	Items	Remarks
1.	Installation for Server edition of Oracle on Windows / Linux Platform up to District Level(20 Educational Districts)	Rate to be specified per unit
2.	Installation for Client edition of Oracle on Windows / Linux Platform up to District Level(20 Educational Districts)	

## Annexure-III

### Information/ Documents/ Credentials to be furnished along with EOI (with a list of such papers furnished) :

- Name & detailed Address of the Agency with Phone, Fax numbers, E-Mail address etc.
- Name & Telephone number of the Contact Person.
- Photocopy of up to date VAT/ Sale Tax Clearance certificate.
- Photocopy of upto date P. Tax Clearance certificate.
- Photocopy of Certificate of Enlistment/ Trade License.
- Photostat copy of a order of Rs. 40 lakhs or more in single order within last 5 years.
- A list of Government, Semi-Government or Public Sector Undertaking offices where the Agency had supplied the above items worth Rs.40 lakhs (Rupees Forty lakhs) or more during the last 5(five) financial years.
- Authenticated copies of the Audited Statement of Accounts of the Agency for the last 3 (three) financial years.
- Tender specific authorization from manufacturer.
- Other supporting documents, if any.

**FINANCIAL BID FORM**

SI No.	Items	Required Qty as per server configuration	Rate per unit including Tax	Total Amount
1.	Oracle 10G or higher Standard Edition per CPU license	02		
2.	Oracle 10G or higher Standard Edition media kit	01		
<b>Annual Technical support</b>				
3.	Software Update	02		
4.	Product support	02		
Grand Total :-				

SI No.	Items	Required Qty as per server configuration	Rate per unit including Tax	Total Amount
1.	Oracle Data Base 10G or higher Standard Edition (User based)	100 user		
<b>Annual Technical support</b>				
2.	Oracle Data Base 10G or higher Product Support (User based)	100 user		
3.	Oracle Data Base 10G or higher Standard Edition (User based)	100 user		
Grand Total :-				

SI No.	Items	Remarks	Rate per unit including Tax
1.	Installation for Server edition of Oracle on Windows / Linux Platform up to District Level(20 Educational Districts)	Rate to be specified per unit	
2.	Installation for Client edition of Oracle on Windows / Linux Platform up to District Level(20 Educational Districts)		

**Signature of the Bidder**